

TROOP 714 – LIFE TO EAGLE QUICK REFERENCE GUIDE

The official requirements for the Eagle Rank are contained in the below documents. This information is provided as guidance only. Contact your Eagle Coach, the Life to Eagle Advisor, the Advancement Chairperson or the Scoutmaster if you have questions.

Important Requirements Documents:

- - **Boy Scout Handbook**
- - Eagle Scout **Service Project Workbook**, No 512-927
- - Eagle Scout **Rank Application**, No. 512-728
- - Guide to Advancement 2011

Eagle Scout Requirements – Note Requirements #1, #3, #4, and #5 can be completed in any order.

1. **Active** - Be active in your troop for a period of at least six months after you have achieved the Life rank.
2. **Scout Spirit** - Demonstrate that you live by the principles of the Scout Oath and Law in your daily life. After Requirements #1, #3, #4, and #5 are complete, meet with your Patrol ASM for sign-off of Scout Spirit.
3. **Merit Badges** - Earn a total of 21 merit badges, including 12 eagle required merit badges.
4. **Position of Responsibility** - Serve actively for six months in one or more positions of responsibility.
5. **Service Project** - Plan, develop and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Boy Scouting.)
6. **Scoutmaster Conference** - Take part in a Scoutmaster conference; after Requirements # 1 - # 5 are completed.
All requirements and the Scoutmaster Conference must be completed before your 18th birthday.
7. **Board of Review** - Successfully complete an Eagle Scout board of review.

Further Guidance on the Eagle Scout Service Project

- The Eagle Scout **Service Project Workbook**, BSA Publication No. 512-927, must be used.
- Projects are official BSA activities. All policies and procedures must be followed including Youth Protection, Two-Deep Leadership, The Guide to Safe Scouting, The Sweet 16 of BSA Safety, etc. A Tour Plan may be required.
- Routine labor is not normally appropriate.
- Projects may not be fundraisers. Fundraising is permitted only for securing materials and facilitating a project.
- Contributions/donations from the beneficiary, you, your parents or relatives, parents or members in your unit, do not require a fundraising application. However, the Eagle Service Project fundraising application (included in the Project Workbook) processed by the Atlanta Area Council is required if you will be obtaining money or materials from any other sources.
- No more than one Eagle Scout candidate may receive credit for working on the same Eagle Scout Service Project.

Completing the Eagle Scout Service Project

- **Select A Project** – Consider several project ideas that interest you. Discuss them with your Eagle Coach and the Benefiting Organization. Then select one project idea to pursue.
- **Service Project Workbook** – BSA Publication No. 512-927 must be followed exactly and the format should not be altered. Be sure to fully complete all applicable sections as you proceed through the process.
- **Project Proposal** – Complete the **Proposal** section of the **Service Project Workbook**. Have your Eagle Coach review your **Project Proposal** prior to starting the approval process.
 - The **Project Proposal** verifies that:
 - - The Project provides sufficient opportunity to meet the requirement.
 - - Action steps for further detailed planning are included.
 - - The Scout is on the right track with a reasonable chance for a positive experience.
 - - The Project appears to be feasible.
 - - Safety issues will be addressed.
 - The **Project Proposal** must be approved prior to developing any detailed plans, scheduling of the project, or starting work on the Project.
 - Obtain approval signatures from the Troop 714 Scoutmaster, Troop 714 Committee Chair, & Benefiting Organization.
 - Submit the **Project Proposal** for Foothills District Advancement Committee approval as follows:
 - The preferred method of submittal is via e-mail, but the project must be in PDF format.
 - A self-addressed envelope must still be sent, along with the Project Cover Page, via normal USPS mail.
 - Alternate submittal method: Mail the **Project Proposal** original and one copy via normal USPS mail. Include a large self-addressed envelope with sufficient postage for return of your copy after approval.
 - Mr. David Jaracz, Foothills District Advancement Committee – Email: dpjaracz@yahoo.com
2912 Pathview Lane, Marietta, GA 30062
 - Note – District approval of your project can take up to two weeks. Plan accordingly.
 - Do NOT begin any work on your project until you have received Foothills District approval.

- **Project Final Plan** - Complete the **Final Plan** section of the Service Project Workbook after your **Project Proposal** has been approved and before you begin work on your project.
 - **The Project Final Plan** is a tool for your use and may a valuable reference during your board of review.
 - Review your **Project Final Plan** with your Eagle Coach to ensure you are prepared to proceed.
 - Include information like work processes, permits and permissions, materials and supplies, tools, expenses, leadership/logistics, safety, contingency plans, comments from your Eagle Coach, and other data on the project.
 - The service project is considered a Troop 714 unit activity, so a Tour Plan may be required.
- **Project Execution** – Execute your service project in accordance with your **Project Proposal** and **Project Final Plan**.
 - If any significant changes to your service project are required after approval, you should contact your Eagle Coach and the Project Benefiting Organization, as re-approval may be necessary.
- **Project Report** – Complete the **Project Report** section of the Service Project Workbook after project completion.
 - Include what went well, changes to the project, how you demonstrated leadership, before and after photos, and how funding was secured.
 - Obtain approval signatures from the Troop 714 Scoutmaster and the Project Benefiting Organization.

Scoutmaster Conference

- Requirements #1 - #5 and your Scoutmaster Conference must be completed prior to your 18th birthday.

Preparing Your Eagle Scout Paperwork for Atlanta Area Council (AAC) Approval

- Fully complete the Eagle Scout **Rank Application**, No. 512-728 (2011 Printing or newer)
- **References** - Follow the requirements for References carefully; five people (six if you have an employer). You may not use relatives, except for Parent/Guardian, nor Troop 714 Scout Leaders as your references. Have your References submit their reference letters directly to the Troop 714 Advancement Chair using a pre-addressed stamped envelope. Put your initials in the lower left corner of the envelope for ease of identification by the Troop 714 Advancement Chair.
- Prepare your **Statement of Ambition and Life Purpose and a listing of positions held in non-Scouting organizations during which you demonstrated leadership skills. Include honors and awards received during this service.**
- Review your final paperwork with your Eagle Coach.
- Review your final paperwork and obtain approval from the Troop 714 Committee Chair.
- Make one copy of your Eagle Scout **Rank Application, Statement of Ambition and Life Purpose**, and Eagle Scout **Service Project Workbook**.
- Review your final paperwork and obtain approval from the Troop 714 Scoutmaster.
- The Troop 714 Scoutmaster will submit your paperwork to the AAC office for approval.
- The Troop 714 Advancement Chair will inform you when your application has been approved.

Preparing For Your Eagle Scout Board of Review

- The Troop 714 Advancement Chair will coordinate with you on your preferred Eagle Scout Board of Review date and schedule your Board of Review. They are currently the 3rd Thursday of each month at Roswell Street Baptist Church.
- The Troop 714 Advancement Chair will arrange for three adults to serve on your Board of Review.
- The Troop 714 Advancement Chair can schedule a “preliminary” board of review, if desired. This is highly recommended as it is an excellent opportunity to prepare you for your Eagle Scout Board of Review.

Your Eagle Scout Board of Review

- Bring your **Scout Handbook** and your Eagle paperwork, including the **Eagle Scout Rank Application, Statement of Ambition and Life Purpose**, and **Eagle Scout Service Project Workbook**.
- The Troop 714 Advancement Chair will bring copies of your paperwork for the board members and your letters of reference.
- You should be in Full Class A Uniform with all of the correct insignia including your Merit Badge Sash.

Final Eagle Scout Rank Application Approval

- The Troop 714 Advancement Chair will submit your Eagle Rank Application to the Atlanta Area Council (AAC).
- The AAC submits your application to the National Advancement Team, who approves and returns your application.
- The AAC informs the Troop 714 Advancement Chair of your application approval, who in then informs you.

CONGRATULATIONS – YOU ARE NOW OFFICIALLY AN EAGLE SCOUT