

TROOP 714 – LIFE TO EAGLE QUICK REFERENCE GUIDE

The official requirements for the Eagle Rank are contained in the below documents. This information is provided as guidance only. Your Eagle Coach, the Life to Eagle Advisor, the Advancement Chairperson or the Scoutmaster can provide further advice and guidance. Need an Eagle Coach or have questions - contact the Troop 714 Life to Eagle Advisor at L2E@Troop714.org.

Important Requirements Documents:

- - Eagle Scout **Service Project Workbook**, No 512-927
- - Eagle Scout **Rank Application**, No. 512-728
- - **Boy Scout Handbook**
- - **Boy Scout Rank Requirements** Jan 2017

Eagle Scout Requirements – Note Requirements #1, #3, #4, and #5 can be completed in any order.

1. **Active** - Be active in your troop for at least six months as a Life Scout.
2. **Scout Spirit** – As a Life Scout, demonstrate Scout Spirit by living the Scout Oath and Scout Law. List on your Eagle Scout Rank Application the names of individuals who know you personally and would be willing to provide a recommendation on your behalf. After Requirements #1, #3, #4, and #5 are complete, meet with your Patrol ASM for sign-off of Scout Spirit.
3. **Merit Badges** - Earn a total of 21 merit badges, including 13 Eagle required merit badges.
4. **Position of Responsibility** – While a Life Scout, serve actively in your troop for six months in one or more positions of responsibility approved for the Eagle Rank.
5. **Service Project** – While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.)
6. **Scoutmaster Conference** – While a Life Scout, participate in a Scoutmaster conference.
7. **Board of Review** - Successfully complete your board of review for the Eagle Scout rank.

Further Guidance on the Eagle Scout Service Project

- The Eagle Scout **Service Project Workbook**, BSA Publication No. 512-927 must be used.
- Projects are official BSA activities. All policies and procedures must be followed including Youth Protection, Two-Deep Leadership, The Guide to Safe Scouting, The Sweet 16 of BSA Safety, etc. A Tour Plan may be required.
- Routine labor is not normally appropriate.
- Projects may not be fundraisers. Fundraising is permitted only for securing materials and facilitating a project.
- Contributions/donations from the beneficiary, you, your parents or relatives, parents or members in your unit, do not require a fundraising application. However, the Eagle Service Project fundraising application (included in the Project Workbook) processed by the Atlanta Area Council is required if you will be obtaining money or materials from any other sources.
- No more than one Eagle Scout candidate may receive credit for working on the same Eagle Scout Service Project.

Completing the Eagle Scout Service Project

- **Select A Project** – Consider several project ideas that interest you. Discuss them with your Eagle Coach and the Benefiting Organization. Then select one project idea to pursue.
- **Service Project Workbook** – BSA Publication No. 512-927 must be followed exactly and the format should not be altered. Be sure to fully complete all applicable sections as you proceed through the process.
- **Project Proposal** – Complete the **Proposal** section of the **Service Project Workbook**. Have your Eagle Coach review your **Project Proposal** prior to starting the approval process.
 - The **Project Proposal** verifies that: 1) The Project provides sufficient opportunity to meet the requirement; 2) The Project appears to be feasible; 3) Action steps for further detailed planning are included; 4) Safety issues will be addressed; and 5) The Scout is on the right track with a reasonable chance for a positive experience.
 - The **Project Proposal** must be approved prior to developing any detailed plans, scheduling of the project, or starting work on the Project.
 - Obtain approval signatures from the Troop 714 Scoutmaster, Troop 714 Committee Chair, & Benefiting Organization.
 - Submit the **Project Proposal** for Foothills District Advancement Committee approval as follows:
 - District approval of your project can take up to two weeks. Plan accordingly.
 - Make a PDF of only the Proposal pages. The easiest way to do this is to print from Acrobat to a PDF the selected pages.
 - Email the Proposal PDF to Mr. McAskill, Foothills District Advancement Chair, at Eagle.Projects@FoothillsBSA.org
 - Create a package to be mailed. Print the Cover Page and Contact Page. Scan your signed Signature page and archive a copy for your records and in case it gets lost. Combine the Cover Page, Contact Page, Signature Page, and a self-addressed stamped envelope, and mail the package to:

Mr. John McAskill, Foothills District Advancement Chair, 3467 River Heights Crossing SE, Marietta, GA 30067

- Once Approved, you will typically receive an email, and Mr. McAskill will sign the Signature Page and return it to you in your provided, self-addressed, stamped envelope.
 - Do NOT begin any work on your project until you have received Foothills District approval.
- **Project Final Plan** - Complete the **Final Plan** section of the Service Project Workbook after **Project Proposal** approval.
 - **The Project Final Plan** is a tool for your use and may be a valuable reference during your board of review.
 - Review your **Project Final Plan** with your Eagle Coach to ensure you are prepared to proceed.
 - Include information like work processes, permits and permissions, materials and supplies, tools, expenses, leadership/logistics, safety, contingency plans, comments from your Eagle Coach, and other data on the project.
 - The service project is considered a Troop 714 unit activity, so a Tour Plan may be required.
- **Project Execution** – Execute your service project in accordance with your **Project Proposal** and **Project Final Plan**.
 - If any significant changes to your service project are required after approval, you should contact your Eagle Coach and the Project Benefiting Organization, as re-approval may be necessary.
- **Project Report** – Complete the **Project Report** section of the Service Project Workbook after project completion.
 - Include what went well, changes to the project, how you demonstrated leadership, photos, and funding sources.
 - Obtain approval signatures from the Troop 714 Scoutmaster and the Project Benefiting Organization.

Scoutmaster Conference

- Requirements #1 - #5 and your Scoutmaster Conference must be completed prior to your 18th birthday.

Preparing Your Eagle Scout Paperwork for Atlanta Area Council (AAC) Approval

- Fully complete the **Eagle Scout Rank Application**, No. 512-728 (2016 Printing)
- **References** – List on your Eagle Scout Rank Application the names of individuals who know you personally and would be willing to provide a recommendation on your behalf, including parents/guardians, religious (if not affiliated with an organized religion, then the parent or guardian provides this reference), educational, employer (if employed), and two other references. Have your References submit their reference letters directly to the Troop 714 Advancement Chair using a pre-addressed stamped envelope. Put your initials in the lower left corner of the envelope for ease of identification.
- **Statement of Ambition and Life Purpose** – In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.
- Review your final paperwork with your Eagle Coach and obtain approval from the Troop 714 Committee Chair.
- Make one copy of your Eagle Scout **Rank Application, Statement of Ambition and Life Purpose**, and Eagle Scout **Service Project Workbook**.
- Review your final paperwork and obtain approval from the Troop 714 Scoutmaster.
- The Troop 714 Advancement Chair will submit your paperwork to the AAC office for approval and will inform you when your application has been approved.

Preparing For Your Eagle Scout Board of Review

- The Troop 714 Advancement Chair will coordinate with you on your preferred Eagle Scout Board of Review date and schedule your Board of Review. They are currently the 4th Thursday of each month at the Eastminster Presbyterian Church, 3125 Sewell Mill Rd, Marietta, GA 30062.
- The Troop 714 Advancement Chair will arrange for three adults to serve on your Board of Review.
- The Troop 714 Advancement Chair can schedule a review of the Board of Review logistics prior to your Board, if desired.

Your Eagle Scout Board of Review

- Bring your **Scout Handbook** and your Eagle paperwork, including the **Eagle Scout Rank Application, Statement of Ambition and Life Purpose**, and **Eagle Scout Service Project Workbook**.
- The Troop 714 Advancement Chair will bring copies of your paperwork for the board members and your letters of reference.
- You should be in Full Class A Uniform with all of the correct insignia including your Merit Badge Sash.

Final Eagle Scout Rank Application Approval

- The Troop 714 Advancement Chair will submit your Eagle Rank Application to the Atlanta Area Council (AAC).
- The AAC submits your application to the National Advancement Team, who approves and returns your application.
- The AAC informs the Troop 714 Advancement Chair of your application approval, who then informs you.

CONGRATULATIONS – YOU ARE NOW OFFICIALLY AN EAGLE SCOUT